

MINUTES OF THE REGULAR MEETING OF CCRWD#2

The regular meeting of the Board of Directors of the Rural Water District No. 2 of Cass County, Nebraska was held at 108 So. 4th Street, Elmwood, Nebraska on the **9th day of September, 2010** at 7:30 p.m. Present were Jerry Delhay, Don Edwards, Dean Douglas, Mark Roland, John Wagoner, Eric Towle, Manager Bob West, Assistant Manager Dale Miller and Administrative Assistant Tina Bergmann. Also present was Ted Retzlaff. Dave Erickson was absent from the meeting.

Notice of the meeting was given in advance thereof by newspaper publication and posting at the District Office, two of the designated methods of giving notice, as shown by the Affidavit of Publication (Certificate of Posting Notice) attached to these minutes. Notice of this meeting and an agenda were emailed to the Chairman and all members of the Board and is attached to the minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

President Jerry Delhay called the meeting to order at 7:30 p.m..

Secretary Dean Douglas read the **Minutes** of the regular August 12th meeting. Minutes have been approved as corrected.

Treasurer's Report: Manager Bob West presented the Treasurers report. Don Edwards moved to accept the Treasurers report and to pay the bills, seconded by Dean Douglas. Motion carried.

Assistant Manager's Report: Assistant Manager Dale Miller reported that he is continuing pit checks
Draw downs were still a little off because of the repair to Well #2.
Meter reads were 100%.
Bacteria samples were good.
Thirteen pits need to be replaced. One calls have been placed for five of them and letters have been sent to customers.
New software has been installed for the GPS.
Replaced valve stacks at 298th and Van Dorn
The hazard lights on Tower 2 are always on so we will need to have this checked.

Administrative Assistant's Report: Administrative Assistant Tina Bergmann reported 20 delinquent letters were mailed on August 9th with an August 23rd shut off date. Money received from all.

We are still waiting for Ricoh to send a tech out to repair the new printer.

We received a letter that the IRS is "going green" and will no longer be accepting coupon payments for Federal Withholding. As of December 31st, all payments must be maid online. Tina will be speaking with American Exchange Bank to find out what is needed to get this set up.

Manager's Report: -- Robert West

OLD BUSINESS:

1. **6" Loop** – One easement received and filed one more to go.
2. **Security Cameras** – Sites have been located and Scott will begin work as soon as possible.
3. **Generators** – We received a bid from Hamilton Service Co. Total cost for here and the booster station will be \$7,600 for each site. If we do both sites at the same time the price will be reduced to \$7,500 for each site. The cost for propane tank is \$1,200 or we could rent for \$45 a year. By renting the tank it will be covered for repairs and general maintenance. Also, Futurek has a battery at Tower 2 that they have given us permission to use if needed. So, all we would need is a battery at Tower 1 and we would be covered in the event of a power outage. Don Edward moved to accept the bid for the two generators with out the general maintenance plan, seconded by Mark Roland. Motion carried.

NEW BUSINESS:

1. **Ted Retzlaff** – Ted Retzlaff introduced himself to the Board. Mr. Retzlaff stated he would be attending the October meeting and would give a decision as to whether or not he would accept a position on the Board.
2. **Budget Committee** – We will set a date and time for the Budget committee meeting at the October meeting. All Board members received the previous year comparison report up to this date. A finalized report will be given to the Board at end of year.

Meeting adjourned at 8:37 p.m.

Tina M. Bergmann
Administrative Assistant