

## MINUTES OF THE REGULAR MEETING OF CCRWD#2

The regular meeting of the Board of Directors of the Rural Water District No. 2 of Cass County, Nebraska was held at 108 So. 4th Street, Elmwood, Nebraska on the **13th day of January, 2011** at 7:30 p.m. Present were Jerry Delhay, Dean Douglas, Dave Erickson, John Wagoner, Eric Towle, Ted Retzlaff, Manager Bob West, Assistant Manager Dale Miller and Administrative Assistant Tina Bergmann. Don Edwards was absent from the meeting.

Notice of the meeting was given in advance thereof by newspaper publication and posting at the District Office, two of the designated methods of giving notice, as shown by the Affidavit of Publication (Certificate of Posting Notice) attached to these minutes. Notice of this meeting and an agenda were emailed to the Chairman and all members of the Board and is attached to the minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

President Jerry Delhay called the meeting to order at 7:30 p.m.

Secretary Dean Douglas read the **Minutes** of the regular December 9th meeting and the minutes for the special meeting on December 14, 2010. Minutes have been approved as read.

**Treasurer's Report:** Treasurer Dave Erickson presented his report. Dean Douglas moved to accept the Treasurers report and to pay the bills, seconded by Eric Towle. Motion carried.

**Assistant Manager's Report:** Assistant Manager Dale Miller reported that water samples for bacteria were negative.

Reads were ok. Had to replace one MIU and one meter top.

Helped Kuhl with hookup to 6" main at 238<sup>th</sup> and Holdrege.

Helped two customers that thought they had a leak. Was unable to locate any leaks.

We received a bid from West-E-Con that came in just under \$12, 00.00 which is considerably lower than the bid from Dustin Gordon in the amount of \$16,836.33. The bid from West-E-Con does not include replacing the light that was shot out on Tower 2. We are still waiting on one other bid.

Scott Bornemeier will start work on the security cameras after January.

Dale asked the Board to consider expanding our paid holiday's to include all Federal holidays. This matter is tabled until the next meeting.

**Administrative Assistant's Report:** Administrative Assistant Tina Bergmann reported 23 delinquent letters and two pull meter letters were mailed on December 6<sup>th</sup> with a December 21<sup>st</sup> shut off and pull meter date. Money has been received from all.

George from Lengemann and Associates was here on January 11<sup>th</sup> and 12<sup>th</sup> to perform the yearly audit. He will not present to the Board until the next meeting in February.

We received a letter from Mr. Goman, the IRS agent, informing us that he will be auditing the District. We have a meeting with him set for January 24<sup>th</sup>. Beth and George will be present for the meeting. Mr. Goman informed Beth that since the beginning of the 401K that Social Security tax has not been withheld from the employees or the employer. Back taxes will most likely be owed. I will inform the Board of any new information I have concerning the audit as it becomes available.

**Manager's Report:** -- Robert West

### **OLD BUSINESS:**

1. **6" Loop** –Received our permit on January 7<sup>th</sup>.
2. **Security Cameras** – Will start after January
3. **Annual Dinner** – The Annual Dinner will be held on January 27<sup>th</sup> at 6:30 pm at the Hillcrest Country Club.
4. **Lighting at sites** – Received bid from West-E-Con. Still waiting on last bid.

**NEW BUSINESS:**

1. **Auditor** – Auditor was here January 11<sup>th</sup> and 12<sup>th</sup>. Will present to Board at February meeting.
2. **Les Corr** – Connected pit #46 Les Corr.

Meeting adjourned at 8:16 p.m.

Tina M. Bergmann  
Administrative Assistant