

MINUTES OF THE REGULAR MEETING OF CCRWD#2

The regular meeting of the Board of Directors of the Rural Water District No. 2 of Cass County, Nebraska was held at 108 So. 4th Street, Elmwood, Nebraska on the **10th day of November, 2011** at 7:30 p.m. Present were Don Edwards, Dave Erickson, Eric Towle, Ted Retzlaff, Jerry Delhay, Dean Douglas, Manager Bob West, Assistant Manager Dale Miller and Administrative Assistant Tina Bergmann. John Wagoner was absent from the meeting.

Notice of the meeting was given in advance thereof by newspaper publication and posting at the District Office, two of the designated methods of giving notice, as shown by the Affidavit of Publication (Certificate of Posting Notice) attached to these minutes. Notice of this meeting and an agenda were emailed to the Chairman and all members of the Board and is attached to the minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

President Don Edwards called the meeting to order at 7:30 p.m.

Minutes were approved as distributed.

Treasurer's Report: Treasurer Dave Erickson presented the treasurer report. Eric Towle moved to accept the Treasurer's report and pay the bills. Seconded by Ted Retzlaff. Motion carried.

Assistant Manager's Report: Assistant Manager Dale Miller reported that meter reads went well. He had to go back for one that didn't come in.

One sample was negative for bacteria. We are still waiting for the other result to come in.

Two leaks were fixed. One leak was located at Dale Halls property located on 250th and the second leak was at 298th and Holdrege

We installed new meter pit #728 for Alex's Custom Homes.

We are in the process of trying to locate a 2" line for a bore NW of Woodland Hills.

Dale is still busy GPSing valves and flushouts.

Administrative Assistant's Report: Administrative Assistant Tina Bergmann reported 21 delinquent letters were mailed on October 10th with an October 25th shut off date. We have received money from all but one. The water at meter #403 had been shut off. We have since received their money.

Manager's Report: -- Robert West

OLD BUSINESS:

1. **New Security Grant** – Nothing New
2. **Meter for Well House** – Dean Douglas moved to order and install the new meter at the well house. Seconded by Dave Erickson. Motion carried.
3. **New Water Hook Up** – Jerry Pearson has applied for a new water hook up and has paid the deposit for the meter. Dave Erickson moved to accept the new application. Seconded by Ted Retzlaff. Motion carried.

NEW BUSINESS:

1. **Budget** – The Board will be given an updated and corrected 2012 Budget at the December meeting for their final approval.
2. **Employee Evaluations** –

Regular meeting adjourned at 7:57 p.m.

Tina Bergmann
Administrative Assistant

