

## MINUTES OF THE REGULAR MEETING OF CCRWD#2

The regular meeting of the Board of Directors of the Rural Water District No. 2 of Cass County, Nebraska was held at 108 So. 4th Street, Elmwood, Nebraska on the **8th day of September, 2011** at 7:30 p.m. Present were Don Edwards, John Wagoner, Eric Towle, Ted Retzlaff, Jerry Delhay, Dean Douglas, Manager Bob West, Assistant Manager Dale Miller and Administrative Assistant Tina Bergmann. Treasurer Dave Erickson was absent from the meeting.

Notice of the meeting was given in advance thereof by newspaper publication and posting at the District Office, two of the designated methods of giving notice, as shown by the Affidavit of Publication (Certificate of Posting Notice) attached to these minutes. Notice of this meeting and an agenda were emailed to the Chairman and all members of the Board and is attached to the minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

President Don Edwards called the meeting to order at 7:30 p.m.

Minutes were approved as distributed.

**Treasurer's Report:** Manager Bob West presented the treasurer report. Eric Towle moved to accept the Treasurer's report and pay the bills. Seconded by Ted Retzlaff. Motion carried.

**Assistant Manager's Report:** Assistant Manager Dale Miller reported that meter reads went well. He had to go back for two that didn't come in.

Samples were negative for bacteria. Dale also reported that we had a trigger sample for Murdock. Dale explained that if a water operator in Murdock pulled a bad sample then we would have to sample the water at the point of entry. Our sample came back negative.

An MIU repair was needed on #621.

Drawdowns are going well.

Dale is now GPS valves for the new maps.

We received another \$5,000.00 Grant for security purposes. Ted Retzlaff moved to accept the bid with only two stationary cameras instead of the four listed. Seconded by John Wagoner. Motion carried. Dale will call Scott first thing September 9<sup>th</sup> and let him know to order the equipment.

**Administrative Assistant's Report:** Administrative Assistant Tina Bergmann reported 23 delinquent letters were mailed on August 9<sup>th</sup> with a August 24<sup>th</sup> shut off date. We have received money from all.

Tina also reported that she was a party to a phone hearing concerning the unemployment benefit status of Mark Roland. The ruling decision was in favor for Mark.

**Manager's Report:** -- Robert West

### **OLD BUSINESS:**

1. **Security Cameras** – All Working
2. **Lighting at sites** – Complete. We are having a problem with the light at the booster station. The light is on continuously. They are sending us a replacement.

### **NEW BUSINESS:**

1. **Signature Cards** – Chairman Don Edwards, Secretary Eric Towle and Vice Chairperson John Wagoner were asked to sign signature cards for the bank.
2. **\$5000.00 Security Grant Awarded** – See above
3. **Budget Committee** – A tentative date for the 2011 Budget Meeting has been set for October 11<sup>th</sup> at 7:00am. The meeting will be held at the District Office.

Regular meeting adjourned at 8:00 p.m.

Tina Bergmann

Administrative Assistant